

Your Role

- Agent of Change
- Motivator
- Leader
- Guide
- Trend setter
- Enabler/ helpful
- Mentor/ monitor
- Role Model
- Trainer

CONDUCT AND DISCIPLINE

The trainee officers are required to abide by the code of conduct as laid in the relevant rules. They are required to achieve a high standard of proficiency in the subjects taught to them.

- The trainee officers are expected to show due courtesy to the permanent and the visiting faculty and their colleagues. Must stand up in respect of the Resource Person as a courtesy.
- Question / Answer should be structured and well meaning- no explanations during Q/A
-

Conduct & Discipline

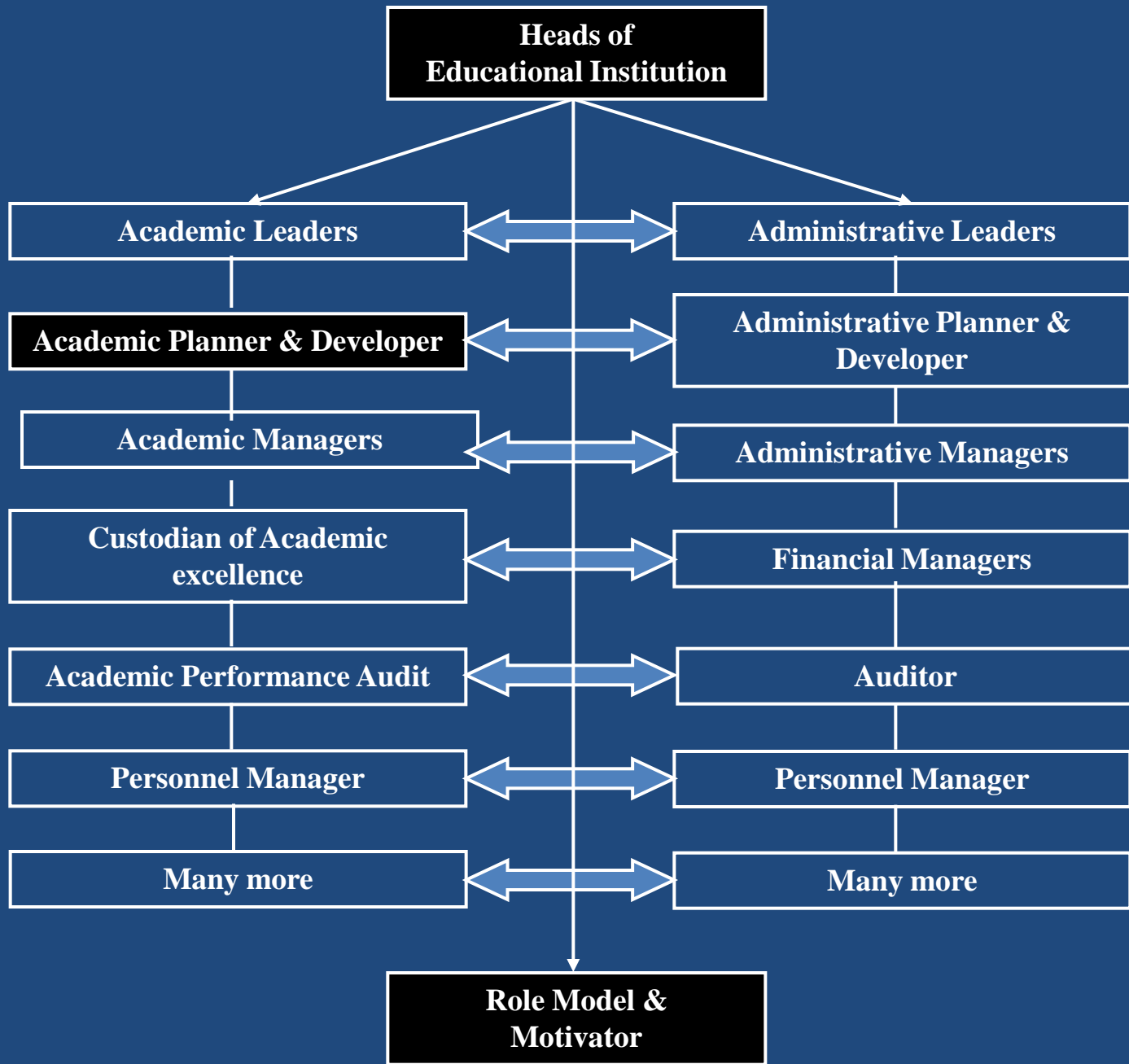
- Punctuality in all appointments, engagements and programmes is to be strictly observed. They must be attentive and participatory in the class.
- No one should leave the classroom/ syndicate work/ computer lab except very urgent requirements.
- Smoking is not allowed in the classroom and other areas notified as non-smoking areas.

Conduct & Discipline

- **No leave shall be granted during the training except under unavoidable circumstances.**
- **Mobile Phones should not be used during the course. However it can be used during breaks/intervals.**
- **Persistent or serious deviations from and non-adherence to the prescribed Rules, Regulations and Instructions will be dealt in accordance with the relevant rules and Punjab Removal from Service (Special Powers) Ordinance, 2000.**

EXPECTATIONS FROM THE PARTICIPANTS

- They will follow code of conducts during the course of stay in DSD.
- After attending this programme, it is expected that the function & conduct of the participants will improve with prompt, effective, efficient and timely disposal of matters.
- It is further expected that the practical work and the knowledge will be translated by implementation and cascade.



RESEARCH WORK

- **Participants will be engaged in research activities.**
- **Research topics will be given to conduct research.**
- **Topics will be relevant to address the problems.**
- **Syndicate work**
- **Book Reviews**
- **Computer Lab**
- **Library**